

A low-angle photograph of a man with glasses and a woman smiling in front of the Shard skyscraper in London. The man is on the left, wearing a dark sweater and glasses, pointing towards the woman. The woman is on the right, wearing a black hat and a white t-shirt with '100' on it, under a black jacket. The background features the tall, glass-clad Shard building against a blue sky with light clouds. The overall mood is positive and professional.

WORKING IN THE UK
WITH CAREER TEACHERS

CAREER TEACHERS

GREAT REASONS TO WORK FOR CAREER TEACHERS

We provide an efficient, professional and highly personalised service to our teachers. Our overseas resourcers all have experience of relocating to London to teach and work and can offer honest and informed advice.

FLEXIBLE WORK OPTIONS

We offer work in a range of Primary, Secondary and SEN schools across the capital and surrounding areas - we'll aim to find you the work you are looking for, whether it's short-term supply/cover or a long-term teaching position.

GREAT PAY RATES

We ensure highly competitive rates of pay and offer a **Guaranteed Pay Scheme** to give you peace of mind. We also assist you to set up a UK bank account free of charge.

FREE PROFESSIONAL DEVELOPMENT TRAINING

All overseas teachers are given full orientation training to prepare for the UK classroom, access to our resource room and free ongoing professional development courses.

ACCOMMODATION SUPPORT

Our team can provide advice on finding London accommodation with exclusive access to property rental websites and specialised accommodation agencies.

SOCIAL EVENTS

Take advantage of Career Teachers social nights, meet other teachers and make lifelong friends!

EXCELLENT BENEFITS

Career Teachers offer a range of benefits to overseas teachers including flight reimbursement, referral bonuses and a free London travel card.

REGULAR HOLIDAYS

Regular schools holidays provide means lots of opportunity for European adventures. London is a great base to travel from; immerse yourself in some of the most vibrant and exciting cities in the world.

DEVELOP YOUR CV

Your UK teaching experience will look fantastic on your CV for employers on your return home.



CAREER TEACHERS



7th floor, 63 St Mary Axe, London, EC3A 8AA
+44 (0)20 7105 3499
info@careerteachers.co.uk
careerteachers.co.uk

YOUR JOURNEY TO TEACH IN LONDON



Start by having a chat with our team – your personal resourcer will give you a good outline of what you can expect by way of work options and all the great things we can do to help you. We can also talk you through our Guaranteed Pay Scheme which means you'll have work guaranteed before you leave home.



Record your Talking CV – schools in London really value the opportunity to see a Talking CV. They will be far more likely to make a job offer before you arrive once they know who you are and what you do.



Join our online community – follow us on Facebook, Twitter, LinkedIn and Instagram for the latest updates on living and working in the UK. You can also chat to other teachers who have already made the move.



Apply for a visa if you need one – you can apply for a visa up to 3 months before you are due to arrive in the UK. You'll also have to set your arrival date within a period of 30 days so it's a good time to firm up plans and look at flights.



Keep in touch – our resource team will keep in touch with you to answer all your questions along the way. They will help you with documents and arranging accommodation prior to your arrival and of course our team will keep you updated on relevant job opportunities.



Book your flights – as soon as you have booked your flights let us know. We'll get everything in place for your arrival and book your orientation training at the Career Teachers office in central London.



Arrive, relax and get ready – once you arrive in London you will come to our offices for a full morning where we'll complete any outstanding paperwork, copy all your documents and give you an in-depth training session so that you're completely ready for teaching in the UK classroom. You are welcome to use our training room computers, printers and phone as much as you need.



Start working – our team will ensure all your paperwork is in place so that you can start teaching the day after your orientation.



Be part of our community – we truly value the teachers and support staff that we recruit. As well as supporting you to ensure you get the work you want, Career Teachers offer a range of free training, support and social events. We arrange special events for overseas teachers to give you a chance to meet others who are new to London.



Tell your friends – If you know other teachers thinking about working in London, let them know about Career Teachers and you will receive £250 for every one that works with us.

DOCUMENTS AND APPLICATION CHECKLIST

In order to teach in the UK you will need to ensure you have all the correct documents and paperwork in place. All documents need to be in English or certified, translated copies. Your personal resourcer will be able to offer guidance and advice on the following;

CV/RESUME

Make sure we have your most up to date, UK friendly CV/Resume preferably in a word document. For advice on how to structure your CV see the Career Teachers website.

APPLICATION

Don't forget to complete your Career Teachers application form.

RIGHT TO WORK IN THE UK

You will require one of the following:

UK Passport

EU Passport

UK visa – Our team can offer general advice on what visas you may be eligible for, but all visa applications must be completed by the individual applying. To apply for a visa from outside the UK visit www.gov.uk/apply-uk-visa

REFERENCES

We require a minimum of two professional references. These should cover a period of 5 years or back to the point of qualification and must be from a Principal/Headteacher or Senior Manager. All references must be from professional email addresses.

TEACHING QUALIFICATIONS

We will need to see your original certificates or academic transcript. Certified copies will be accepted.

POLICE CHECK

You will need to have a police check from your home country dated within 6 months of departure. You will also need to provide police checks from any other countries you have lived in for more than 6 months in the past 5 years. Our team can offer guidance on how to obtain these.

UK POLICE CHECK (ENHANCED DBS)

Schools in the UK require teachers and support staff from overseas to have an Enhanced DBS (UK police check) before commencing their first day's work. Prior to your arrival, Career Teachers will email you with all the information to apply for your DBS online.

TICK LIST

- Emailed my up to date CV
- Completed Career Teachers application form
- Recorded my Talking CV
- Signed GPS agreement
- Applied for visa (if required)
- Applied for a police check from home country
- Completed online UK police check (DBS)
- My original documents or certified copies including my visa are ready for London
- Booked my flights and emailed my flight invoice to Career Teachers

CAREER TEACHERS



WORK ZONES IN LONDON



CAREER TEACHERS



7th floor, 63 St Mary Axe, London, EC3A 8AA
+44 (0)20 7105 3499
info@careerteachers.co.uk
careerteachers.co.uk

TEACHING IN LONDON

WHAT CAN LONDON OFFER ME?

London is an easily accessible city that offers an abundance of teaching positions throughout the academic year. There is a wide variety of teaching opportunities available from full-time supply teaching to long-term class teaching positions. In such a large city, you can find an area to live that suits you, whether you want to be in the middle of the action or prefer quieter suburbs further out. As one of the greatest cities in the world, London offers a diverse, multi-cultural, cosmopolitan lifestyle with great restaurants, nightlife, festivals and culture.

WORK OPPORTUNITIES WITH CAREER TEACHERS

Whether you are looking to secure a long-term teaching job before you arrive here in London or would prefer the flexibility of guaranteed supply, we offer work in a wide variety of schools and locations.

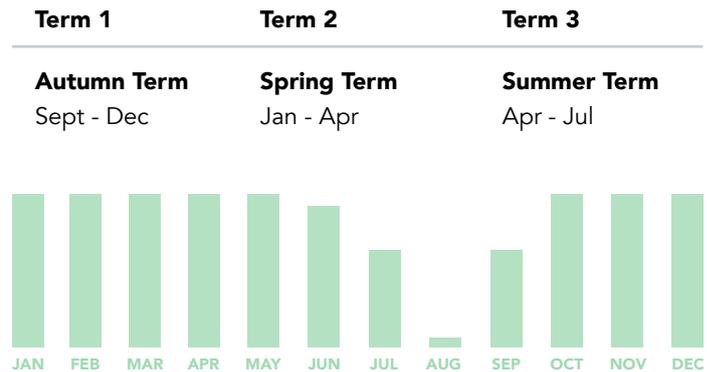
Schools in London are extremely receptive to overseas trained teachers such as yourself and our consultants will work on your behalf to find you the perfect teaching job.

THE UK EDUCATION SYSTEM

For overseas trained teachers, it is an easy transition to teach within the UK Education system. The orientation training you will receive will ensure you are ready to start teaching in the UK classroom. Prior to arrival, take some time to familiarise yourself with the structure of the UK education system (see table) and remember to refer to this in your CV/Resume, Talking CV and when discussing your preferences with consultants and schools.

THE UK SCHOOL YEAR & HOLIDAYS

You can see from the diagram below how much work will be available and when, this gives you a good indication of when is best to plan your move to London.



There are 13 weeks of holiday throughout the academic year. Two weeks at Christmas and Easter, six weeks during the Summer and a one week half term holiday during each term.

AGE	STAGE	YEAR	ASSESSMENT
3-4	Foundation	Nursery	
4-5		Reception	
5-6	Key Stage 1	Year 1	
6-7		Year 2	SATS
7-8	Key Stage 2	Year 3	
8-9		Year 4	
9-10		Year 5	
10-11		Year 6	SATS

AGE	STAGE	YEAR	ASSESSMENT
11-12	Key Stage 3	Year 7	
12-13		Year 8	
13-14		Year 9	
14-15	Key Stage 4	Year 10	
15-16		Year 11	

CAREER TEACHERS



QUALIFIED TEACHER STATUS FOR OVERSEAS TEACHERS

Career Teachers welcomes qualified teachers from all over the world. For many Overseas Trained Teachers (OTT) working in London forms part of a larger travelling schedule, but, for some, England becomes a longer term option or a place to return to in the future.

QUALIFIED TEACHER STATUS

It is important that you understand your rights to work as a teacher in the UK and how to obtain Qualified Teacher Status (QTS) should you choose to work in the UK long-term.

For teachers in certain countries, obtaining QTS can be done quickly and simply via the National College of Teaching and Leadership website.



Teacher qualified in the European Union	Eligible for QTS on application to the National College of Teaching and Leadership
Teacher qualified in Australia, Canada, New Zealand, United States of America AND completed induction within the country you qualified (if applicable)	Eligible for QTS on application to the National College of Teaching and Leadership
Teacher qualified in any other country	Four Year Rule applies

THE FOUR YEAR RULE

As an Overseas Trained Teacher you are allowed to work in state schools in England for four calendar years using your overseas qualification. The four year period starts on the day you first work as a teacher in a state school in England and expires exactly four years' later regardless of any breaks in teaching or time spent outside the UK. If you are planning to teach in England after this four year deadline you must obtain Qualified Teacher Status within the four years.

For information on the routes available or to apply for QTS please contact the National College of Teaching and Leadership. www.gov.uk/guidance/qualified-teacher-status-qts

CAREER TEACHERS



7th floor, 63 St Mary Axe, London, EC3A 8AA
+44 (0)20 7105 3499
info@careerteachers.co.uk
careerteachers.co.uk

NATIONAL INSURANCE AND UK HEALTH SERVICES

NATIONAL HEALTH SERVICE

Once you begin living and working in the UK you will be able to access healthcare services via the NHS. Seeing a doctor and emergency treatment at hospital will be free but you will be required to pay for dental treatment and prescriptions.

Once you have a UK address you can register with a GP or doctors surgery. To find your local surgery, search on the NHS website using your postcode.

For more information visit: www.nhs.co.uk



NATIONAL INSURANCE NUMBER

A UK National Insurance number ensures the National Insurance Contributions and tax you pay are recorded against your name.

WHAT IS A NATIONAL INSURANCE NUMBER?

A National Insurance number is similar to a tax code number used in other countries. Your National Insurance number is unique to you, made up of letters and numbers and will remain with you for life. A National Insurance number is only given to one person and must only be used by that person.

You do not have a legal right to a National Insurance number, but there are circumstances when you are legally obliged to apply for a National Insurance number. National Insurance contributions go towards National Health Care and state benefits.

HOW TO APPLY FOR A NATIONAL INSURANCE NUMBER

You can apply for a National Insurance number once you are in the UK. To obtain a National Insurance number you must contact the National Insurance application line on **0345 600 0643** who will advise you on what you need to do. You may be able to apply by simply completing relevant forms and returning them via the post. Often when you have just arrived in the UK you may be required to attend an interview. This is to confirm your status and intentions to work in the UK and you will be required to show relevant documentation. Your Career Teachers candidate agreement is sufficient proof of employment. Please be aware that you may need to wait a few weeks for an interview date.

You are able to start working in the UK without a National Insurance number but it is advisable to apply for one as soon as possible after arrival.

For more information visit: www.gov.uk/apply-national-insurance-number

CAREER TEACHERS



7th floor, 63 St Mary Axe, London, EC3A 8AA
+44 (0)20 7105 3499
info@careerteachers.co.uk
careerteachers.co.uk



MAKE THE MOST OF
YOUR TALKING CV

CAREER TEACHERS

MAKE THE MOST OF YOUR TALKING CV

Talking CV is software which allows you to video your own short interview from home which can be sent to schools and significantly increase your chances of securing a long-term job before arriving in the UK.

PREPARE YOUR SURROUNDINGS

Ensure your room is well lit, quiet and your surroundings are professional. A blank or neutral background is best. A messy or unprofessional background may distract your audience and give the wrong impression.

LOOK THE PART

Treat your Talking CV as an informal interview and remember; you only get one chance to make a great first impression! Ensure your clothes are professional and that you are well presented.

PLAN YOUR ANSWERS

We will provide you with questions and the structure for the interview. Take some time ahead of recording your Talking CV to plan what you are going to say. Feel free to make some notes, but ensure you are only using them for reference and not reading from them continuously.

DON'T FORGET TO SMILE

At an in-person interview, you'd naturally smile upon arrival, and try to keep a pleasant expression for the duration. By maintaining a happy disposition on your Talking CV, you will put the viewer at ease and confirm your own confidence and positive personality.

SPEAK THEIR LANGUAGE

Most UK head teachers will not be familiar with how schools in your country are structured. Use the year group table on the 'Teaching in London' handout to allow you to speak their language when referring to the classes you have taught.

SPEAK SLOWLY AND CLEARLY

Keep things simple. Speak slowly and clearly and be confident in your answers.

BODY LANGUAGE

Remember to sit up straight and look interested as leaning back or too far forward can give the wrong impression. Moving around such as playing with your hair or a pen can make you look nervous or distracted.

POSITION THE CAMERA APPROPRIATELY

Ensure your camera is at eye-level and make sure your head is central and close enough to the camera to fill most of the screen. Avoid pointing your camera into a light source such as a window and finally, remember to speak into the camera!

PLAY BACK YOUR ANSWERS

Play back your answers and re-record if necessary until you are satisfied that you have produced the best possible Talking CV.

CAREER TEACHERS

